

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

AUGUST 31, 1999

**FROM: GARY PENROD, SHERIFF
SHERIFF'S DEPARTMENT**

**SUBJECT: PROCUREMENT OF AIRCRAFT REPAIR SERVICES PER COUNTY
ORDINANCE 14.0113.**

RECOMMENDATION: Authorize Purchasing Agent to issue a purchase order to Ro-Wing Aviation, in the amount of \$100,000, for the provision of aircraft repair services.

BACKGROUND INFORMATION: On July 27, 1999, the Board of Supervisors approved Item No. 66 amending County Ordinance 14.0113 to require departments to seek Board of Supervisors approval when contracting for services with any one vendor in excess of an aggregate amount of \$25,000 per fiscal year. To date, the Sheriff's Department has contracted for \$25,000 of services with this vendor. Those services include miscellaneous aircraft repairs.

Today's recommended procurement of \$100,000 is for the purpose of providing additional aircraft repair services. National Airmotive provides general repair services for the Sheriff's aircraft. They have been chosen as a source for aircraft repair services based upon reasonable pricing, prompt turnaround, and excellent quality repair work.

This action provides for continuation of this critically needed service and allows the Department adequate time to conduct the Request for Proposal (RFP) process. Presently, the Sheriff's Department is working with County Purchasing to establish a RFP procedure for aircraft maintenance. When that process is finalized, the Department will return to the Board of Supervisors for approval of the RFP and any subsequent awards.

REVIEW BY OTHERS: This agenda item has been reviewed by and coordinated for procurement with the Purchasing Department on August 24, 1999, and has been reviewed by County Counsel (Kevin L. Norris and Michelle D. Blakemore).

FINANCIAL IMPACT: This cost of this purchase order, in the amount of \$100,000, was included in the Sheriff's Department Budget for FY99/00.

SUPERVISORIAL DISTRICT(S): All Districts

PRESENTER: Undersheriff Robert Peppler

Record of Action of the Board of Supervisors